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| EVENT DETAILS |   | Club  |
| Playing the game  | Wearside FC  |
| VENUE NAME AND ADDRESS  |
| CLUB LEAD NAME, ROLE FOR SESSION AND CONTACT NUMBER: |  Sunderland StadiumSunderland RoadSunderlandSR4 5th   |
| Joe Smith - 012345678  |
| SECOND ADULT NAME, ROLE FOR SESSION AND CONTACT NUMBER: | VENUE LEAD CONTACT NAME:  | NUMBER: |
| Fred Jones - 0123457896 |   |  |
| DESIGNATED SAFEGUARDING PERSON NAME AND CONTACT DETAILS: | VENUE GPS CO-ORDINATES | WIFI ACCESS: |
| As Above  |  | Yes / No |
|  |
| CLUB POLICIES AND PROCEDURES BEING FOLLOWED YES NO | EMERGENCY PROCEDURES |   |  |
| Safeguarding children | Yes / No | Emergency Action Plan: | Yes / No |  |
| Adults at risk | Yes / No | Location of nearest defibrillator: |  Clubhouse |  |
| Social media use | Yes / No | Name of designated runner to bring defibrillator to incident site: | Kevin Harrison |  |
| Use of photograph and filming | Yes / No |  |
| Anti-bullying | Yes / No | Location of any access barrier keys: | Office |  |
| Code of Conduct, including acceptable behaviour | Yes / No | Emergency vehicle access: | Via ???? Street |  |
| Equality, diversity and inclusion | Yes / No | Air ambulance landing station: | Adjacent open ground |  |
| Managing challenging behaviour | Yes / No | INSURANCE COVER YES NO |   |  |
| Other(s): e.g. parent/carer consent | Yes / No | Personal Accident and Public Liability insurance cover | Yes / No |  |

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| **What****are the****hazards?** | **Who might be****harmed?** | **Controls required** | **Additional controls** | **Date****completed** |
| **Spread of****COVID-19** | Players from both teams Match OfficialsClub Officials(pre Game) | **Pre-Match Confirmation**Ensure away team is aware of Covid responsibilities and any particular issues at the ground.Ascertain whether the away team will require use of changing rooms.**Safety Briefing**Ensure both teams are aware of Covid responsibilities in regards symptoms and Test & Trace**Players Briefing**No SpittingGoal celebrations should be conducted in a socially distanced mannerAvoid shouting when face to face**Pre-Match Travel**Where possible players / officials should travel in their own car, or within a household bubble.However, if clubs absolutely need to utilise coach travelor if participants must travel with people outside of theirhousehold or support bubble for away games they club shouldShare the transport with the same people each time.Keep to small groups of people at any one time.Open windows for ventilation.Face away from each other.Clean the car between journeys The driver and passengers to wear a face coveringConsider seating arrangements to maximise distancebetween people in the vehicle – this may mean using morethan one coach or minibus, for example, if at all possible.Wear face coverings on coaches or minibuses.**Good Hygiene**Clearly direct people to where they can wash their hands.Ensure that all handwashing stations are in good workingorder and provide soap, water and hand sanitiser.Use disposable paper towels in handwashing facilitiesProvide additional hand sanitisers throughout theclubhouse.**Handshaking**No Handshakes pre game avoid unnecessary contact.**Tunnel management:** Teams will not enter the field of play collectively. The teams will stagger their arrival onto the pitch and this will be pre-agreed with the match officials**Maintaining Social Distancing & Avoiding Congestion** Provide signage so people can find their destinationquickly.Review how people walk through the clubhouse andadjust this to reduce congestion and contact betweenusers .Regulate the entry to the clubhouse to avoidovercrowding.One-way arrow markings to help foot traffic flowmanagement.Single / limited use of toilet facilities to avoid congestionin confined spaces.**Changing Rooms & Showers**Changing rooms should be used for changing and showering only and only if absolutely necessary.Clubs should factor staggering the use to minimise numbers. On a matchday, the home team must make provisions of priority access for the away team. Clubs should observe social distancing, again, minimising numbers.Communicate with away team to establish the need to utilise changing rooms, if necessary, allow away team to use both changing rooms to allow for social distancing.**Team Talk Huddles** These should not take place.Team talks can take place, as long as social distancing is observed and held outdoors where possible**Teamsheets**These should not be handed over to either the referee of the club.Instead a photo should be taken and emailed / or use what’s app to both | Check / refresh consumables before each game (sanitiser, soap and paper towels and handwashing stations).Review all procedures following games | 1st Sept |
| **Spread of****COVID-19** | Players from both teams Match OfficialsClub OfficialsSpectators(During Game) | **Interactions with Referees and Match Assistants** Should only happen with players observing social distancingAvoid shouting when face to face**Dugouts**Dugouts only to be used in a socially distance manner.Areas set aside alongside / behind / outside dugout. Clubs to provide seating outside of the dugout in order to provide adequate social distancing for substitutes and coaching staff.**Match balls**Provide sanitising at the pitch side to sanitise balls that leave the ground**Water Bottles**Players should provide their own water bottles (clearly identified), under no circumstances should these be shared.**Spectators**Social distancing should be enforced for all spectators, those that refuse to comply will be asked to leave the ground. | Review all procedures following games | 1st Sept |
| **Spread of****COVID-19** | Players from both teams Match OfficialsClub Officials(Post Game) | **Handshaking**No Handshakes post game avoid unnecessary contact.**Kit Cleaning**If possible, kit should be cleaned by players themselves.Alternatively, each player should place his own kit into a designated plastic bags(s). A nominated person should then tie / seal the bag for removal. This person should wear a mask and gloves for removal and when carrying out the subsequent washing.**Hygiene**Sanitise areas, including dugouts, goalposts and pitch barriers where spectators have been | Review all procedures following games | 1st Sept |